

**MEETING OF THE  
DULUTH ECONOMIC DEVELOPMENT AUTHORITY  
Wednesday, October 26, 2011 - 5:15 p.m.  
Room 303, City Hall**

**MINUTES**

**Call To Order:** The October 26, 2011, meeting of DEDA was called to order by President Heino at 5:15 p.m.

**Present:** Jeff Anderson, Tony Cuneo, Todd Fedora, John Heino, Don Monaco

**Absent Excused:** Nancy Aronson Norr, Christine Townsend

**Others Present:** Bob Asleson, Bill Burns, Pat Burns, Joan Christensen, Brian W. Hanson, Kevin Scharnberg, Heidi Timm-Bijold

**APPROVAL OF MINUTES:** September 28, 2011. Accept as written. Vote: Unanimous (5-0)

**RESOLUTIONS FOR APPROVAL**

**NEW BUSINESS**

1. **RESOLUTION 11D-47: RESOLUTION AUTHORIZING AN AMENDMENT TO THE BUILDING IN DULUTH 2011 CONDITIONAL GRANT AGREEMENT WITH MILLER DWAN FOUNDATION AMBERWING, LLC**

**Staff:** Hanson explained that Amberwing's construction started in June, and they are making great progress. There are some changes to the budget, the timeline, and scope of work.

**Discussion:**

**Vote to Approve Resolution 11D-47:** Passed Unanimously (4-0-1) Monaco abstained.

2. **RESOLUTION 11D-48: RESOLUTION AUTHORIZING A SUPPLEMENTAL GRANT APPLICATION TO THE STATE OF MINNESOTA FOR THE CONTAMINATION CLEAN-UP OF THE ATLAS SITE**

**Staff:** Timm-Bijold said that this grant will supplement an award already received. It will be used for additional issues of high pH levels in the soil on the Atlas site, which warranted a revised RAP approved by the MPCA. If this resolution is passed, DEDA will be asking for an additional \$265,072 in an application to be mailed on October 31,

2011, making the revised total budget \$1,250,288. DEDA is partnering with the NRRI and U.S. Army Corp of Engineers to accept from the Duluth Seaway Port Authority 2,000 cubic yards of donated dredge material for a pilot project to demonstrate beneficial use of dredge materials. The U.S. Army Corp of Engineers will pay the transportation costs for the donated material. DEDA's cash match would increase from \$93,000 to \$150,000, and the EPA grants DEDA has received will help with this.

**Discussion:** A discussion about the future costs of the site was held.

**Vote to Approve Resolution 11D-48:** Passed Unanimously (5-0)

**3. RESOLUTION 11D-49: RESOLUTION AUTHORIZING A FIRST AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES WITH BARR ENGINEERING COMPANY RELATED TO DEDA-OWNED PROPERTY AT BAYFRONT**

**Staff:** Timm-Bijold explained that this resolution allows testing to continue on Lot D.

**Discussion:**

**Vote to Approve Resolution 11D-49:** Passed Unanimously (5-0)

**4. RESOLUTION 11D-50: RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH THE CITY OF DULUTH TO DISPOSE OF SNOW ON DEDA LOT D**

**Staff:** Timm-Bijold explained that like last year, the MPCA approved City snow storage at Bayfront.

**Discussion:** Fedora requested that when this issue is brought to the City Council, the letter from MPCA is attached.

**Vote to Approve Resolution 11D-50:** Passed Unanimously (5-0)

**5. RESOLUTION 11D-51: RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH AMI CONSULTING ENGINEERS, P.A. FOR WORK AT BAYFRONT IN AN AMOUNT NOT TO EXCEED \$7,500**

**Staff:** Timm-Bijold said that this agreement is used for technical questions that are brought up in regard to DEDA's Bayfront property, and AMI has the experience and knowledge to find the answers.

**Discussion:**

**Vote to Approve Resolution 11D-51:** Passed Unanimously (5-0)

## DISCUSSION

### 1. DEDA STRATEGIC PLAN UPDATE

Hanson presented a draft for DEDA's mission statement and "elevator speech". Commissioners agreed that they will take it home to read and come up with comments and suggestions for the next meeting. Timm-Bijold asked if any Commissioners would be interested in meeting to discuss this topic. Heino and Monaco were interested. Heino suggested there be some reference to collaborating with partners. Monaco offered that the draft seems passive instead of focusing on DEDA's leadership role. Cuneo asked about past strategic meeting lists and notes, priorities and topics. Hanson conferred that the past strategic meetings were very helpful and we want to plan another in 2012. Timm-Bijold suggested the meeting include both outgoing and new commissioners.

### 2. BAYFRONT LAND TRANSFER

Hanson gave a power point presentation showing current and possible future land ownership lines, and what needs to be done to accomplish this vision within the next 3-5 months. Monaco hopes we have assurance that this transfer of land doesn't prevent us from doing long term projects, and asked about other parts of the City where land could be exchanged. Hanson responded that these issues have been considered during this process.

Heino is at the end of his second term as DEDA president, and he is now planning to step down and give someone else this opportunity. He said that Don Monaco is willing to step in as president. DEDA will also need a new secretary at the end of this year.

Fedora asked for a brief update on AAR. Hanson responded that AAR has sent us a counter proposal to the original DEDA proposal. DEDA is assembling a package response from the Duluth partners to go out by end of next week. AAR has said that this is a 2011 decision for them.

**ADJOURNMENT:** President Heino adjourned the September 28th, 2011 meeting of the DEDA at 6:11 p.m.

Respectfully submitted,



Brian W. Hanson  
Executive Director

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